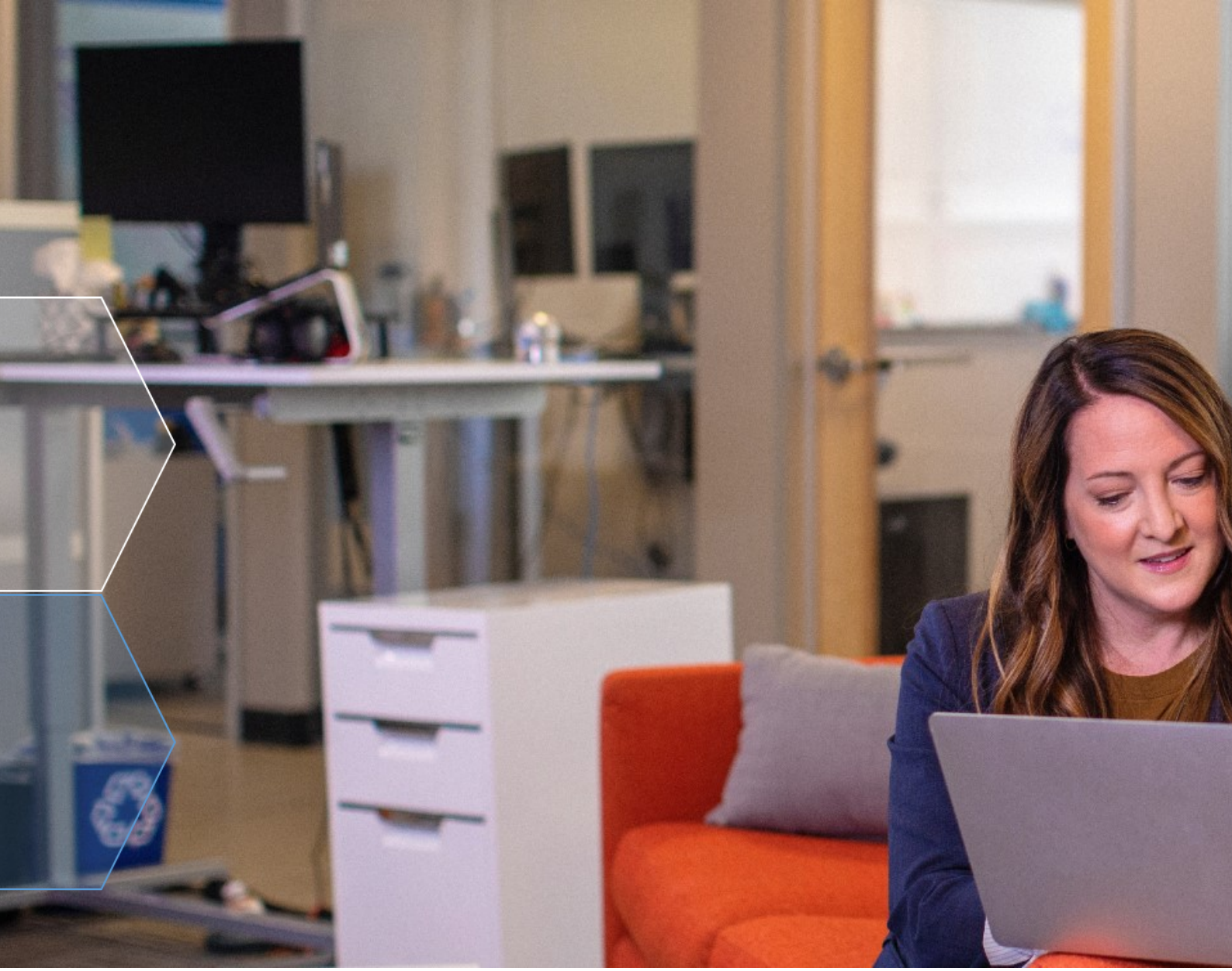
BECONEX Send2SAP
Document and information logistics in the SAP environment

BECONEX



SAP is the ERP market leader worldwide. Very complex business processes can be covered in many areas, from purchasing to logistics and production to human resources and finance. In addition, SAP offers functions for document management and document archiving, which represent a safe and efficient storage location.

The challenge, however, is that SAP users have to struggle with many work steps to assign paper or PDF documents as well as any type of data to the existing processes.

A simple remedy is provided here:
The BECONEX Send2SAP solution

The connector enables an intuitive, secure and seamless integration of any documents and information directly into the respective SAP application.

Get to know the Send2SAP solution from BECONEX!

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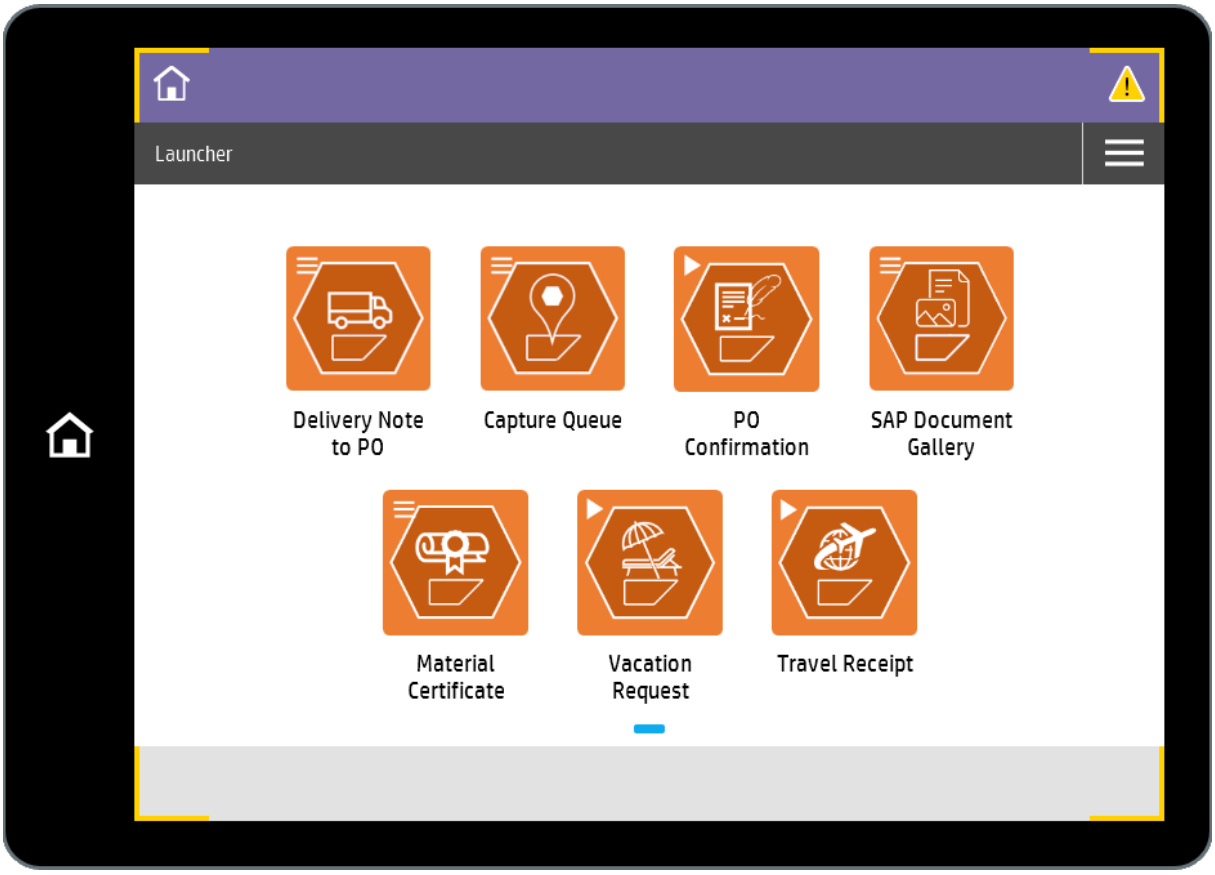
What you should know about BECONEX Send2SAP

BECONEX Send2SAP simplifies the complex manual processes involved in integrating documents into SAP processes. Your company can set up so-called workflows with which the entire document process (scanning, capturing, filing and forwarding of paper and digital documents) can be simplified immensely.

Send2SAP is similar to an app and can be operated by anyone - regardless of the input medium: multifunctional devices (MFPs), scanners, tablets, smartphones, PCs or via the web browser.

That way, Send2SAP enables an intuitive, efficient and secure implementation of these document and information logistics processes in SAP.



List of the Send2SAP scenarios at the interface of the MFP-device

Why is BECONEX Send2SAP so useful to upload data to SAP?

Direct data upload to SAP

With Send2SAP you can index digital and paper-based documents directly from the capture device and integrate them into the desired SAP processes or objects. Thanks to a uniform, customizable and user-friendly interface, Send2SAP can be operated by anyone.

- Fast: Data can be assigned to a SAP process or object in next to no time.
- User-friendly: Documents can be loaded into SAP by everyone, both SAP- and non-SAP-users.
- Efficient: Upload processes are optimized for both digital and paper-based documents.

Real-time metadata for SAP processes

When collecting data with Send2SAP, different metadata can be requested from the user.
The Send2SAP solution:

- retrieves the data assigned to a SAP project or object, for example, status, accountable or due date,
- enables a more precise information search,
- improves the information base for future audits.

Data validation via bidirectional database comparison

Databases can be browsed directly on the MFP display for metadata retrieval and viewing. The database query starts with the entry in an index field, with which all fields are automatically filled.

- Access to information from other departments for data entry and data validation, especially useful for decentralized scanning processes.
- Significantly faster and more precise indexing of documents.
- Increased user-friendliness, at the same time less time spent on the capture device.

Can Send2SAP be used in conjunction with all SAP-modules?

YES. BECONEX Send2SAP is a generic software that is used to import data into any SAP module or into a SAP process. With Send2SAP, any document can be transferred directly to the existing document management standards in SAP - DMS, ArchiveLink, GOS, etc.

- Financial Accounting (FI)
- Controlling (CO)
- Materials Management (MM)
- Sales and Distribution (SD)
- Logistics Execution (LE)
- Production Planning (PP)
- Quality Management (QM)
- Plant Maintenance (PM)
- Project System (PS)
- Human Resources (HR)

Send2SAP can be connected as standard to all SAP modules with which the central business processes and transactions are controlled, for example:

Materials Management (MM)

Think of all the data and documents that are part of a procurement process: BANF, tender documents, data sheets, offers, demands, etc. And of the different formats in which you receive the content: e-mail messages, file attachments, paper documents...

An MFP or PC is usually required for the acquisition. The capture with Send2SAP is based on a standardized process and delivers consistent quality. When a job assignment is subsequently checked, the complete documentation can be restored at any time and the strict assignment guidelines in the USA and the EU can be complied with.

Financial Accounting (FI)

Today, numerous business processes are outsourced to external service providers, e. B. cleaning work, technical maintenance or translation services. Each of these orders must be accepted by a responsible employee after completion. This usually takes place on site in the form of a performance report or an inspection of the delivery.

The recording of the performance logs and their assignment to a corresponding invoice can be carried out directly on the device display of an MFP. In many cases, the external service provider is even asked to upload their performance logs themselves. With Send2SAP, he can simultaneously initiate the following SAP step and, for example, initiate billing and payment.

BECONEX Send2SAP brings benefits for all divisions

As seen in the previous examples, using Send2SAP results in less work for everyone involved and significantly faster processing, you relieve your employees from manual work and accelerate the integration of documents inside SAP.

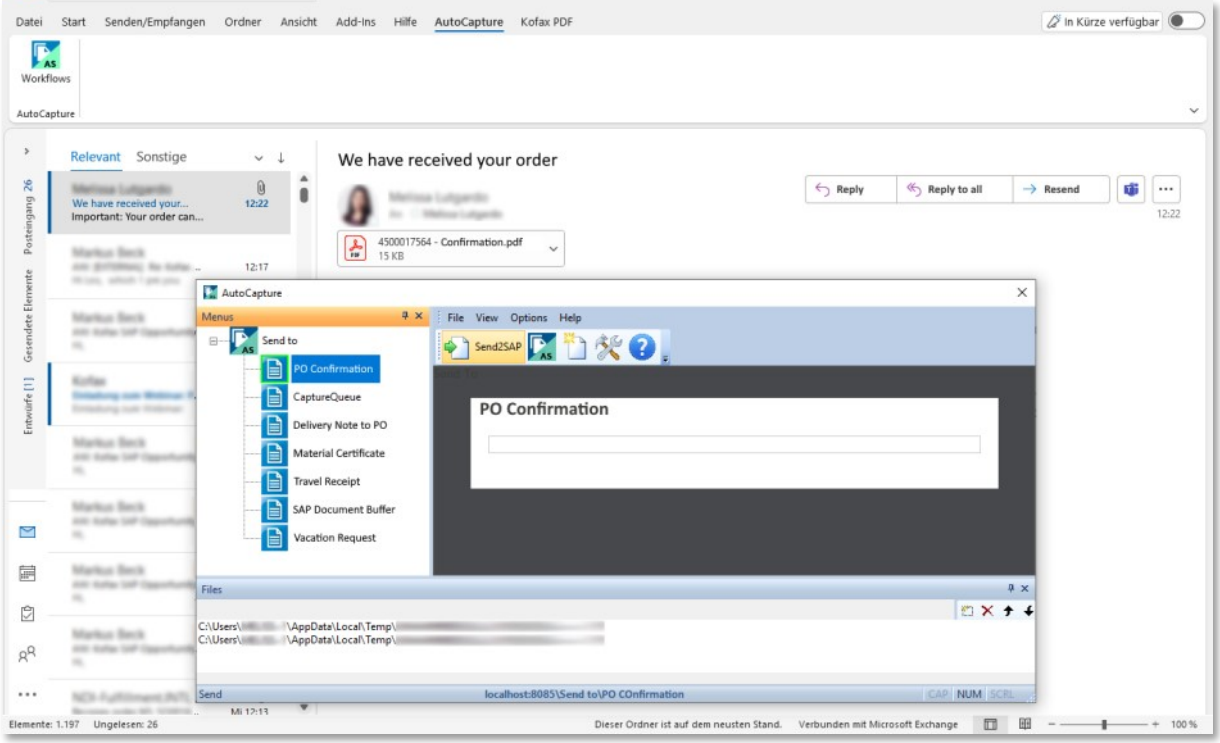
But how exactly is Send2SAP used to store documents in SAP® and attach them to business objects? To better answer this question, let's look at three specific use cases:

Barcode scenario: Purchase order confirmation as E-Mail attachment

The Send2SAP barcode scenario makes it possible to automatically create an order confirmation when an order is placed in SAP. The confirmation contains a barcode to identify which order the confirmation belongs to.

Once signed by the customer, the confirmation can be sent back to the organization as an email attachment. From there, it can be sent and saved into SAP using the Kofax AutoCapture plugin with just a few clicks. Thanks to the barcode, the document is automatically attached to the purchase order.

This scenario optimizes the process and reduces the probability of errors: it is no longer necessary to log into SAP, search for the relevant purchase order and attach the document manually. Typing the order number or other information is also no longer necessary.



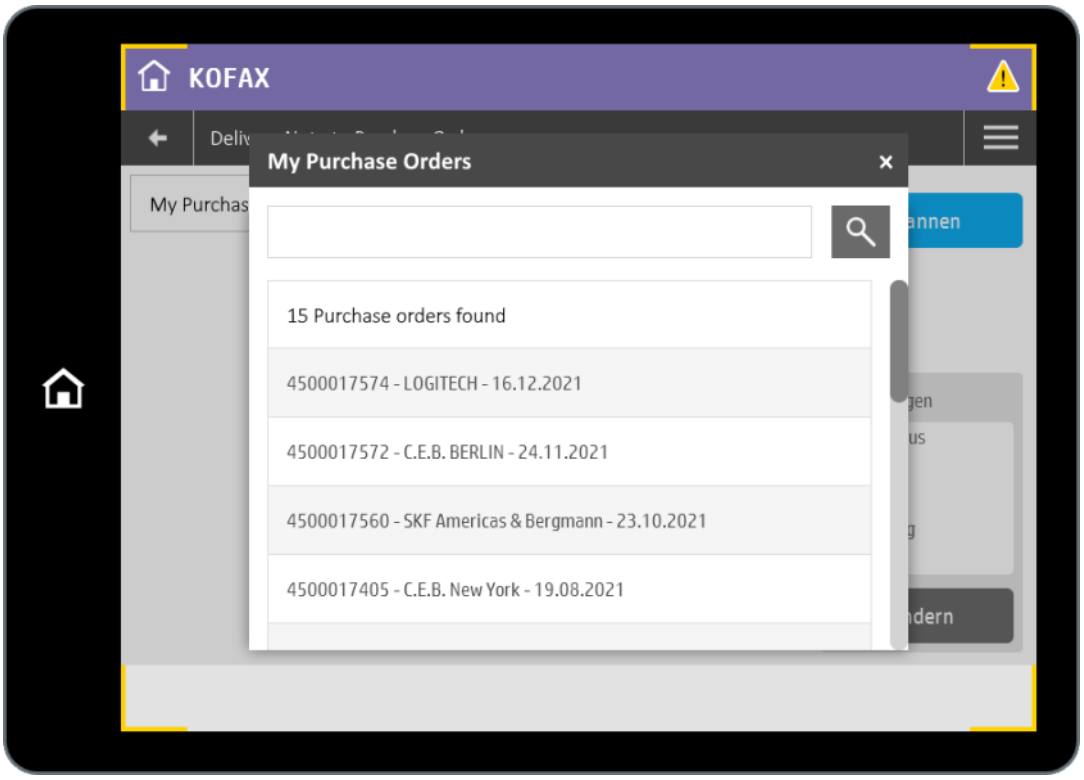
Interface of the Kofax AutoCapture-Plugin

Basic scenario: Delivery note to purchase order from MFP-device

Delivery notes, on the other hand, are most often received in paper form at the moment the purchased product arrives in the warehouse. In order to digitize and archive these and similar business documents more efficiently, Send2SAP allows you to integrate the document directly from the multifunction device into SAP.

To do this, select the desired scenario on the device display. A drop-down menu is available to search for the purchase order to which the delivery note should be attached. To populate the drop-down menu, Send2SAP uses real-time data pulled from the SAP system.

After selecting the business object, you can proceed to scan the document. The digitized document is automatically attached to the business object.



Send2SAP interface at the multifunction device

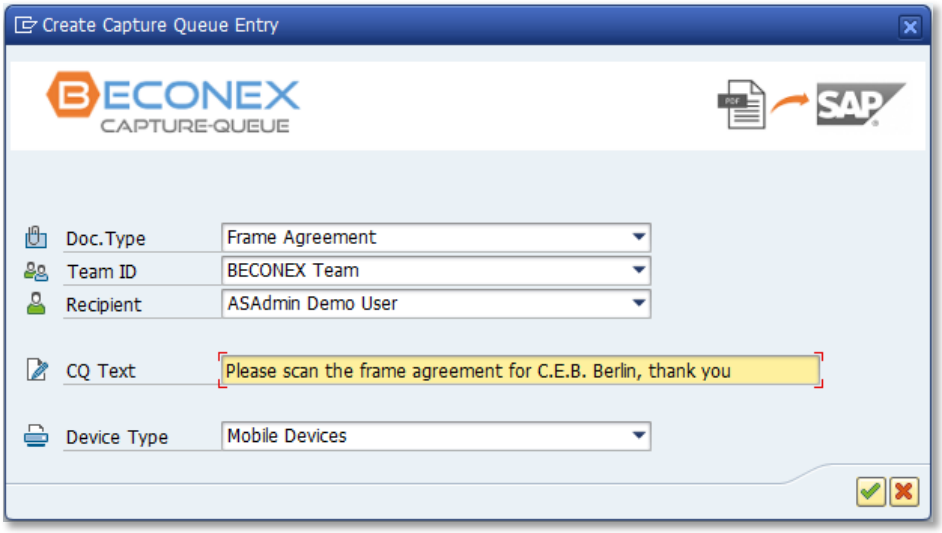
This scenario can be used with any business object (materials, vendors, customers, etc.) and also allows different business documents. For example, you can attach technical designs, safety information, data sheets, certificates, etc. to a material.

To make it easier to select the desired business object, the drop-down menu can contain “recently used”, “favourites”, and other predefined lists.

Capture-Queue scenario: Frame agreement to vendor from smartphone

The collection of documents that belong to a business object can depend on more than one person. How can we make the digitization and storage of documents more collaborative? With the Send2SAP Capture-Queue scenario, you can create scanning tasks in SAP and assign them to teams or colleagues who have access to the required business documents.

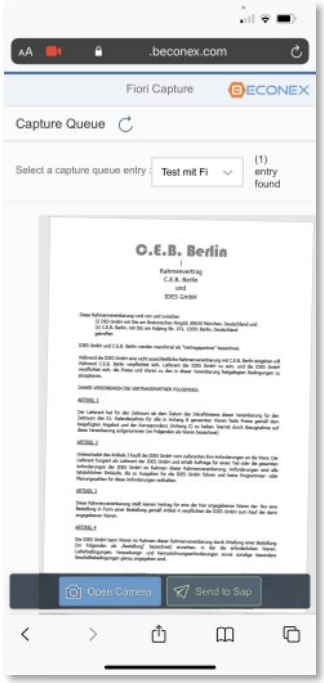
Scanning tasks can be created manually within the business object, or they can also be created automatically when a specific event occurs. Automatic creation can be preconfigured via customizing for each business object and document type.



Creating a Scan Task or "Capture-Queue Entry"

Capture-Queue entries can be completed from a mobile device (and other devices). The device's camera is used by an application that allows connection to SAP from the mobile device.

From the application it is possible to select the relevant entry and take a photo of the document. This photo is then sent to SAP and attached as a PDF or JPG file to the business object from which the entry was created.



How does BECONEX Send2SAP differ from established specialist applications in the SAP market?

Most of the functional modules in SAP already contain proprietary applications and processes for capturing and uploading documents into the system. These are operated by the relevant specialist users. With Send2SAP, on the other hand, an organization can define a generic process that works equally across all modules. All business units benefit customizable, intuitive user interfaces, and product training is no longer required.

BECONEX Send2SAP as standardized product

Send2SAP is a standard product from BECONEX. In contrast to the many individual customer developments in the SAP market, Send2SAP offers the advantages of standard software: regular function extensions, service packs and a predictable, long-term product life cycle.

Can BECONEX Send2SAP be used in combination with other solutions?

Send2SAP is a routing component for integrating documents and data in SAP. It can be used in combination with several of the processing solutions from BECONEX.

Some examples are:

Intelligent document analysis and classification
The Intelligent Document Analyzer (IDA) from BECONEX enables documents to be automatically sorted using specifically definable search parameters. The search algorithm goes through different search levels with the specified parameters to identify crucial information.

Replacement scanning and legally compliant visual inspections
BECONEX's Validation Controller (ValiCon) automates and simplifies critical steps of "replacement scanning" processes. This minimizes the administrative costs and process costs associated with storing paper-based documents while complying with legal regulations.

BECONEX Send2SAP in a nutshell

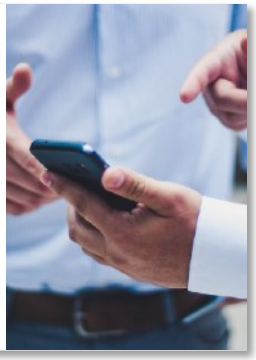
Thanks to Send2SAP you can:

Accelerate the integration of documents and reduce costs

Integrate documents into any SAP module with just a few clicks from virtually any device (laptop, smartphone, MFP, etc.). Send2SAP is a flexible solution that can be adapted to your company's processes to reduce manual processes and increase efficiency.

Access real-time information from SAP from the capture device

The Send2SAP scenarios enable the display and selection of the business objects available in your ERP directly on the capture device. Find the business object you need using search fields and drop-down lists, or automate routing with barcodes and scanning tasks.



Automate the attachment of scanned documents to business objects

The integration process ends for you at the capture device. The scanned documents are automatically attached to the business object selected through the available scenarios. This makes this process time-efficient and user-friendly .

Any questions?

We are happy to make an appointment to answer your questions and so that you can see the BECONEX Send2SAP solution in action!

Contact

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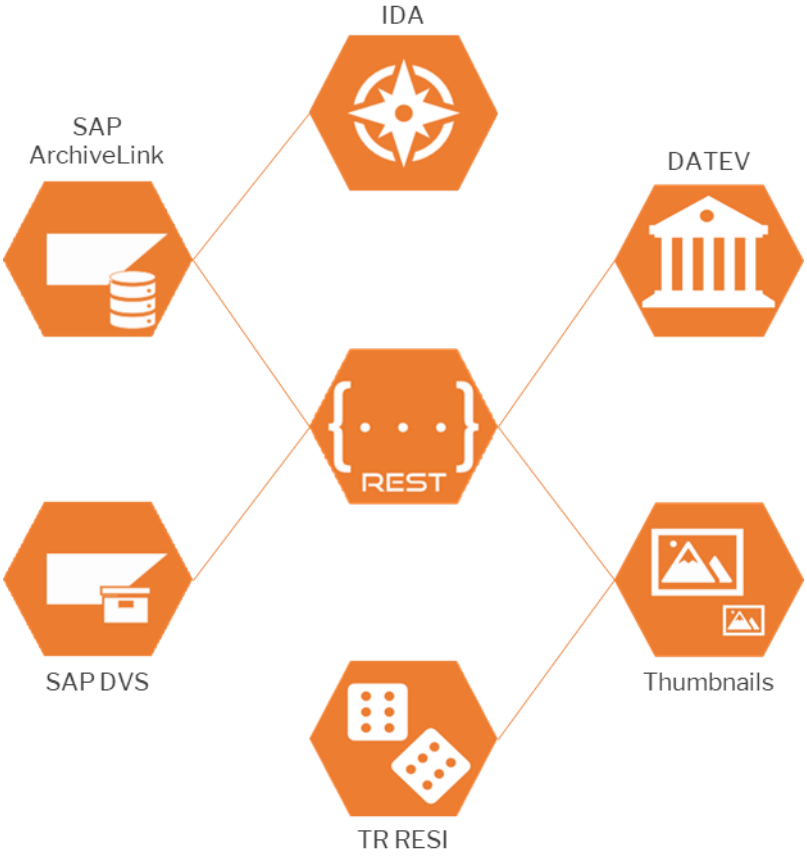

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